



## Production Assistant

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### EDUCATION

**School of Visual Arts** - *BFA Animation*

Graduated May 2019

### WORK EXPERIENCE

**Hornet, New York, NY** - *Scheduling Assistant*

July 2020 - Present

- Works alongside directors, producers and leads to handle creative resource needs for various commercial projects
- Develops and maintains relationships with artists and agents, including managing crew holds, challenges and bookings
- Keeps creative resource databases up to date
- Assists with outreach, recruitment and Hornet's Internship Program

**Hornet, New York, NY** - *Office Production Assistant*

Feb 2019 - July 2020

- Was responsible for administrative tasks such as the organization and maintenance of the office, running errands and providing telephone support
- Assisted in updating creative resource databases

**Cartuna, Brooklyn, NY** - *Background Artist*

August 2019 - Jan 2020

- Background designer on an upcoming Cartuna Original. Responsible for creating the background style of the show
- Worked off of animatics to design and paint all backgrounds for the series

**Pencilmation** - *Color Stylist*

March 2019 - June 2019

- Collaborated with directors to design color palettes for the Pencilmation shorts, a popular Youtube web series
- Colored key animation frames to be sent to Pencilmation animators for reference

**Augenblick Studios, Brooklyn, NY** - *Background Artist*

July 2018 - August 2018

- Promoted from intern to summer hire. Worked off establishing shots to design backgrounds from multiple angles for "The Jellies" - Season 2
- Created symbols of design assets for reuse in Flash

**Exit 73 Studios, Jamesport, NY** - *Production Intern*

May 2017 - August 2017

- Animated effects, lip sync and designed backgrounds in Flash for the "OK KO! Let's Play Heroes" video game cutscenes
- Organized and prepared files on the studio server

**Cartuna, Brooklyn, NY** - *Animation Intern*

Nov 2016 - March 2017

- Assisted lead animator with inbetweens and color in Flash for the "Magical Girl Friendship Squad" concept pilot

### SOFTWARE

Google Suite, FileMakerPro, Adobe Animate, Storyboard Pro, Photoshop

### ACHIEVEMENTS

School of Visual Arts Post Production Film Grant

School of Visual Arts Enhanced Chairman's Merit Award